

INFORMATION TECHNOLOGY SENSITIVE DATA

Data Element	Classification	Share within unit?	Share with other units?	Share with other schools?	Share with government?	Share with the media?	Encrypted Transport?	Store on non-University servers?
Education Records	High Risk	Educational/ Business	Educational/ Business	Educational/ Business	Educational/ Business	Never	Yes	Only with authorization and contract
Academic Record	High Risk	Educational/ Business	Educational/ Business	Educational/ Business	Educational/ Business	Never	Yes	Only with authorization and contract
Student Term Data	High Risk	Educational/ Business	Educational/ Business	Educational/ Business	Educational/ Business	Never	Yes	Only with authorization and contract
Human subject data	High Risk	Business	Business	Business	Business	Never	Yes	Only with authorization and contract
Biographical information related to students	Confidential	Educational/ Business	Educational/ Business	Educational/ Business	Educational/ Business	Never	Yes	Only with authorization and contract
Scholarship Information	Confidential	Business	Business	Business	Business	Never	Yes	Only with authorization and contract
University Course Catalog	Public	Yes	Yes	Yes	Yes	Through Public Affairs	Yes	Yes

Educational or Business means that in order for the information to be shared, there must be a legitimate educational or business need to share the data. If you are unclear if such a need exists, please talk to your supervisor.

Encrypted Transport means that the information must be only be transmitted using encrypted tools such as NetFiles or PEAR.

For more detailed information about these classifications please visit: <http://www.cites.uiuc.edu/security/sensitivedata/classification.html>